Rutherford County, Tennessee

Demographic Information Form

Rutherford County does not discriminate on the basis of race, color, religion, national origin, age, disability, or veteran status in employment opportunities or benefits, or in the provision of services, programs, or activities. Rutherford County is an Equal Opportunity Employer and strives to have a selection process that does not unfairly discriminate amongst applicants. Your demographic information **will not be** included with your application during the selection process. Your responses to the items below will be used solely to assist Rutherford County in evaluating its recruitment and selection procedures to ensure that the process is fair to all applicants. For this reason you are asked to complete this Demographic Information Form and place it in the postage paid envelope provided and mail it to the Human Resources Office. The Human Resources Office will open the sealed envelopes and compile the statistical data. The Demographic Information Forms **will not** be sent with the job applications to the department with the job opening. They will be kept in the Human Resources Office. This is to ensure that the person(s) in the department doing the hiring will not know the information you complete. No effort will be made by anyone to match your application with this Demographic Information Form.

DO NOT WRITE YOUR NAME, ADDRESS, OR ANY OTHER IDENTIFYING INFORMATION ON THIS FORM OR ON THE ENVELOPE.

Please fill out the items below:

Department for which you are applying:_____

Job Title for which you are applying: _____

Sex: ____ Male _____ Female

Race/Ethnic Group:

____ Caucasian (White) ____ Black ____ Hispanic

____ Asian or Pacific Islander ____ American Indian ____ Alaskan Native

Age: ____Under 40 years of age ____40 or more years of age

Disability: ____I do not have a disability ____I have a disability

Veteran: ____Yes ____No

I first learned of this job from:

____ Advertisement in *Daily News Journal* ____ Rutherford County TV station

____ Current Rutherford County Employee ____ Other_____

____ Rutherford County Website **(Please Describe)**

After completing this Form, place it in the postage paid envelope, seal it, and place it in the mail. Or if downloaded from the web, please place a stamp on an envelope and mail the form to the Human Resources Department, 303 N. Church Street, Suite 200, Murfreesboro, TN 37130.